

Appendix 4 - Peer Review - Action Plan 2023 - 2024 - Quarter 4 (Year-end)

Priority	Director/AD	Milestones/Actions	Year-end 2023/24	Comments
PEER01 Vision	Jo Miskin	PEER01.04 Refresh the climate strategy and associated actions plans and continue to embed them across the organisation demonstrating a robust pathway to achieving its net zero ambition.	Ongoing	<ul style="list-style-type: none"> Implementation of the action plan is on-going Carbon Literacy training is complete The Climate Forum was held in January. All future activity will be captured and reported in the Climate Action Plan.
PEER04 Resources	Claire Cox	PEER04.02 Develop a plan and programme of activities to support staff through the Transformation and Prioritisation Programme.	Ongoing	Empowering staff to lead service transformations is a key goal of the Transformation Strategy. Services are encouraged to form their transformation groups with guidance from the central team and external experts. Change management plans are being created alongside major transformation proposals.
PEER05 Regeneration	David Peckford	PEER05.04 Ensure planning service can administer continued sustainable growth.	In Progress	<ul style="list-style-type: none"> Consultation on a Draft Local Plan was undertaken from September to November 2023. A proposed Plan is scheduled to be consulted upon later in 2024. Planning improvement continues as part of wider transformation programme
	Mike Gillespie / Mona Walsh	PEER05.02 Undertake a strategic asset review as part of the transformation and prioritisation programme to recognise the potential of the council's property portfolio in meeting its regeneration ambition	In progress	Property Asset Management Strategy approved by Executive in March 2024. Asset Review work commenced.
	Robert Jolley	PEER05.01 Communicate the council's vision for Banbury and Bicester. Adopt a Place shaping Strategy for Banbury (non-statutory masterplan) and clarify role in securing future stages.	In progress	<ul style="list-style-type: none"> The Council received 2,729 responses to the Banbury Vision 2050 survey which closed on 15th January. Workshops attended by 150 people from local schools, businesses, and community groups also formed part of the engagement. The feedback received will help inform and contribute to the new vision to support the town's future. The consultants' report and analysis of the survey is due in Q1 2024/25. The Council continued informal engagement with residents and businesses on the Bicester Market Square project by taking a stall at Bicester's Friday market for several weeks, with some 296 people in total visiting the stall. The Council's procurement process to contract project consultants concluded with the appointment of WSP, an expert in town centre regeneration. WSP will study the town centre – in particular, its traffic flows, parking, and pedestrian-friendly elements - in order to develop designs and conduct a formal consultation programme.

		PEER05.03 Create a prospectus for investment in Cherwell	In progress	<ul style="list-style-type: none"> • A joint Place Narrative continues to be developed with OCC and Future Oxfordshire Partnership members. This work remains in progress and CDC continues to work closely with partners • A more detailed output is expected from each of the Bicester, Banbury and Kidlington projects looking at infrastructure and community assets in each area which will help inform. • We continue to engage and work closely with the Pan Regional Partnership on the wider investment narrative for the region. The PRP has now commissioned its own place narrative work to reflect the regional strengths.
PEER06 Communications	Julian Cotton	PEER06.01 Develop and agree a council wide Communications, and Marketing Strategy	Completed	A strategy has been created and went to CLT. The comms team will begin implementing the strategy.
PEER08 Infrastructure	Ian Boll	PEER08.02 Reset critical officer and member relations with partners and the business community, including developers) and increase the visibility of other senior leaders across the organisation.	In progress	<ul style="list-style-type: none"> • Council officers have continued to work with developers involved in North West Bicester to bring forward proposals for the Howes Lane/Lords Lane realignment (Strategic Link Road) and develop a funding and delivery strategy with Oxfordshire County Council. • The Council has also commissioned an energy study, with the engagement of private sector businesses, which will assess constraints and opportunities for energy delivery in Bicester. • An Economic Forum was held in March with partners and representatives of the local business community in order to share the findings of the business needs survey which had been funded by the UK Shared Prosperity Fund.
	Robert Jolley/Ian Boll	PEER08.01 Establish a clear action plan for the next phase of the infrastructure and place-shaping relationship with Oxfordshire County Council	In progress	The Future Oxfordshire Partnership leads meet monthly to review the agenda and inform the forward work programme. Projects groups are established for Bicester and Banbury. It is expected that a similar approach will be taken for Kidlington. A shared place programme officer role has been established with OCC and the officer has commenced in post.